

## AI Alignment Checklist

### *Use Tech Without Losing Touch*

**“Technology should serve your mission, not replace your meaning.”**

#### **Why Use This Checklist?**

This tool helps ensure your **AI, automation, and digital systems** remain:

- ✓ Aligned with your ethics and purpose
- ✓ Supportive of human connection
- ✓ Effective and efficient without compromising values

#### ✨ **How to Use**

Review each item honestly before adopting or implementing any AI or automation tool.

### **AI Alignment Questions**

#### **1. Purpose Alignment**

- Does this AI tool directly serve our mission and goals?
- Will it enhance or dilute our core purpose?

#### **2. Human Connection**

- Will it strengthen or weaken relationships with clients, team, or stakeholders?
- How do we retain the human touch alongside automation?

#### **3. Ethical Impact**

- Are there privacy, bias, or fairness risks involved in its use?
- Have we reviewed its ethical implications for all users?

#### **4. Efficiency & Effectiveness**

- Will this significantly improve productivity, quality, consistency or trade-offs?

## 5. Cost vs. Value

- Does the investment match the actual value it brings to our operations or customers?

## 6. Integration

- Will it integrate smoothly with existing systems without major disruptions?

## 7. Team Readiness

- Do we have the skills, culture, and mindset to adopt this AI tool successfully?

## ✅ Final Reflection

*"If we use this AI tool fully aligned with our mission, what positive change will people experience?"*

### **Use this checklist:**

- ✓ Before adopting any AI or automation system
- ✓ During strategic tech planning
- ✓ To evaluate current tools for ethical and purpose alignment

## **Want to Build AI-Aligned Systems?**

Book a **Strategy Sprint** to integrate technology seamlessly with your operations, ethics, and mission.

👉 [Book Your Strategy Sprint Now]

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